

*Tips*

# Presentation Skills

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## CLASS 2 – LAYOUT

The following are some useful equipment and associating vocabulary. If you are asked what you need for your presentation you will have an answer!



**Presentation Mouse**



**Slide Projector**



**Extension wire**



**Liquid Crystal Display (LCD)  
projector**



**VGA Connector**



**HDMI Connector**



**Laser pointer**



**Flip Chart**

**Positive Signals***Positive Signals Practice*

I'm happy I'm honored	→ to have this opportunity to...
It is an honor It is a great opportunity	→ to be here today and speak about...
Good morning, Good afternoon, Good evening,	→ ladies and gentlemen.
Welcome to I'm glad to see you at Thank you for your interest in	→ my presentation.

*Topic Sentences Practice*

The topic The aim The main point	→ of this presentation is...
The reason I am here is to	→ review our work on... describe the results from... introduce...

**For your next presentation:**

What will be your positive signal?

one or two

① ✓

② ✓

Good afternoon, ladies and gentlemen. I'm happy to have this opportunity to speak about Starbucks, a global coffee chain offering premium beverages. ~~It is known for its cozy ambiance and customer focused experience.~~

keep it short

What will be your topic sentence?

The topic of this presentation is to introduce Starbucks history, and explain how do they be the first brand of chain coffee shop in Taiwan.

③

The objective of this presentation is to reveal how Starbucks word, became No.1 in Taiwan. avoid this word,