

Presentation Skills



Professor Stanworth

<https://stanworth.site/>

Name: Tweety

ID number: M1263117

CLASS 4 – GREETING AND KNOWING THE AUDIENCE

Introductions.

Complete the introduction structure for your last presentation. Use the structure I have introduced in the video.

Good afternoon, ladies and gentlemen. My name is Tweety, and they are my teammates Flora and Judy. Today we are going to talk about Din Tai Fung, a renowned Chinese restaurant from Taiwan. The ~~topic~~ ^{aim} of this presentation is to introduce Din Tai Fung's history, signature products, business model and how it became a legend in Chinese cuisine. This presentation will be last about 15 minutes. Before we start this presentation, please don't forget to switch your cellphone into mute mode. If you have any questions, please don't hesitate to let me know at the end of this presentation.

Qualify yourself - why you?

story

structure



first sentence

Take a little time to greet your audience. Use this time to:

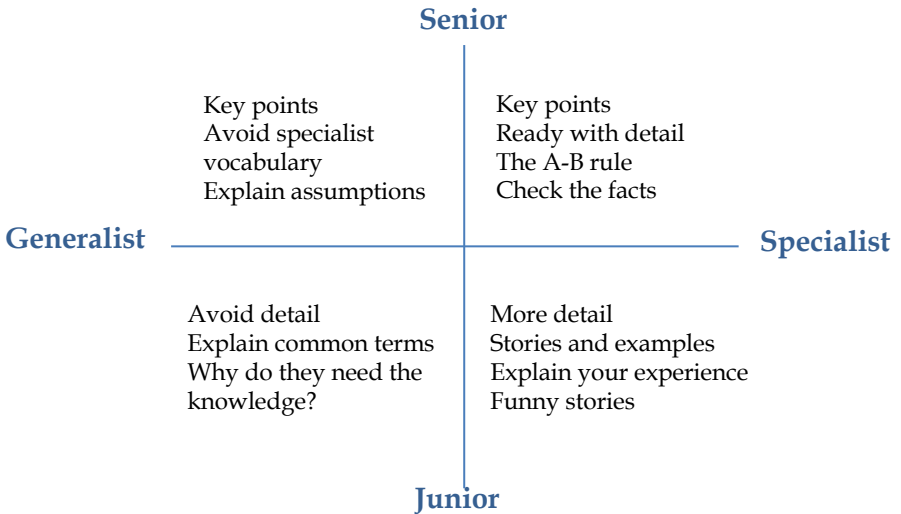
- Introduce your topic
- Get to know a few people – then you have some friendly faces in your audience
- Let them know if there are handouts or other information
- Understand any questions or ideas they may have about your topic (this can help at question time)

Here is some basic sentences patterns to get you started

Introduction Sentences

- Good afternoon.
My name is Jack Wang.
I'm the sales manager for SDI's International division.
 - Let me introduce myself.
Here is my business card.
That's my company there.
 - I don't think we have been introduced yet.
What do you do?
Where are you currently working?
 - I'm sorry; I don't remember your name...
Could you tell me your name again?
-

DIAGNOSING YOUR AUDIENCE



**WHO IS YOUR AUDIENCE?
POINTS HERE.**

FILL UP SOME KEY

