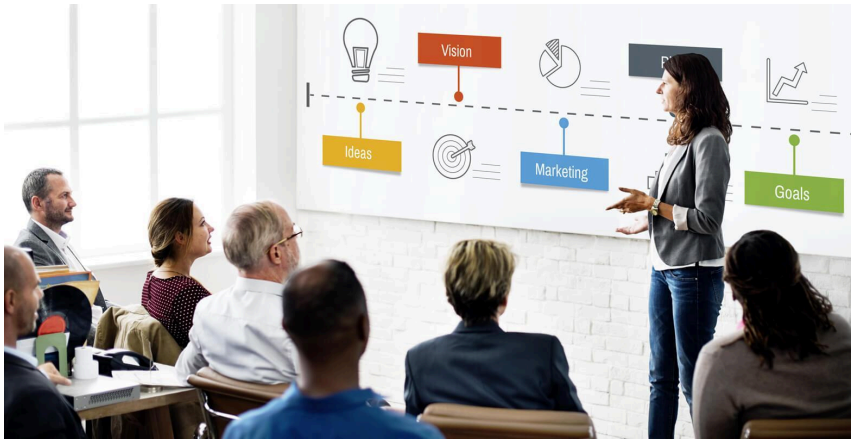


Presentation Skills



Professor Stanworth

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ID number: S1363015

CLASS 4 – GREETING AND KNOWING THE AUDIENCE

Introductions.

Complete the introduction structure for your last presentation. Use the structure I have introduced in the video.

Good morning, ^{IM} my name is Vincent. Today I am going to talk about a famous and promising company in Taiwan which is called TSMC. I am talking to you about it because I am proud of this company as a Taiwanese person. The project of this presentation is to let you know more about TSMC and what we can learn from this company.

It is going so well . . . -- a world leading
then it stops. wafer company.
What about section 5
What about section 6
What about section 7

Take a little time to greet your audience. Use this time to:

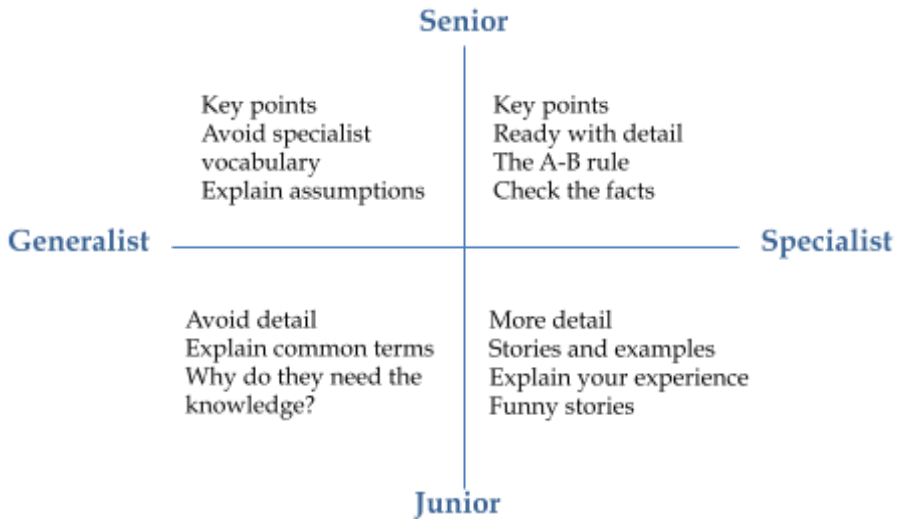
- Introduce your topic
- Get to know a few people – then you have some friendly faces in your audience
- Let them know if there are handouts or other information
- Understand any questions or ideas they may have about your topic (this can help at question time)

Here is some basic sentences patterns to get you started

Introduction Sentences

- Good afternoon.
My name is Jack Wang.
I'm the sales manager for SDI's International division.
 - Let me introduce myself.
Here is my business card.
That's my company there.
 - I don't think we have been introduced yet.
What do you do?
Where are you currently working?
 - I'm sorry; I don't remember your name...
Could you tell me your name again?
-

DIAGNOSING YOUR AUDIENCE



WHO IS YOUR AUDIENCE? FILL UP SOME KEY POINTS HERE.

